



Meeting Minutes February 8, 2018

The meeting was called to order by Kaela Black, 2018 chapter president, at 8:05 a.m.

Present: 40 Human Resource Professionals

Introductions:

- Attendees introduced themselves and guests.

Installation of Officers:

Lori Hoffman, district director for Iowa SHRM, lead the installation of officers for 2018.

- President – Kaela Black
- Vice President Membership- Brenda Dryer
- Education Chair- Annemarie Miller
- Diversity Chair- Tiffany Thuney
- Technology Chair- Katie Augustus
- Foundation Chair- Brenda Brown
- College Relations Chair: Chelsey Aisenbrey
- Secretary – Kevin Stow
- Past President and Treasurer – Jessica Stolee

Sharing of Accomplishments, Celebrations and Job Opportunities:

- Deb Malsom, Manpower, shared information about the upcoming Excellence in the Workplace program on Tuesday, March 6th – Leading with Integrity. The session is free to Cyclone SHRM members and will be held at the DMACC Student Center. Deb again thanked the chapter for co-sponsoring the series.
- Deb Malsom shared that Manpower is continuing to conduct a search for a local HR Manager in Ames. Master's degree and 10 years of experience required.
- Sue Goodman, Mechdyne, shared that they have an opening for an entry level HR position at their facility in Marshalltown.
- Kevin Stow shared that he knows an individual who will graduate from Drake University in May and is looking for an HR internship or entry level HR position.

Financials:

The January 31, 2018, financial report was attached to the meeting announcement. Balances were:

- Checking - \$30,117.33
- Savings - \$3,781.01
- CD #1 - \$8,917.43
- CD #2 - \$5,287.10

Motion was made and seconded to approve the January 31, 2018, financials as presented. Motion carried.

Minutes:

Reminder, both the November 2017 and January 2018 meetings were cancelled due to speakers unable to make it to the meetings.

The minutes of the October 19, 2017 meeting were posted on the chapter website and attached to the meeting announcement. Motion was made and seconded to approve the minutes as presented. Motion carried.

Committee Reports:

- Membership – no report, Kaela reminded attendees to turn in their membership forms
- Treasurer – no report
- College Relations – Katie Augustus shared for Chelsey Aisenbrey that Chelsey had met with the student chapter and would be sharing more information at future meetings.
- Education – Annemarie Miller shared that today's presentation was approved for both SHRM and HRCI continuing education credits.
- Diversity – no report
- Foundation – Brenda Brown directed attendees to a handout on each table that outlined the work of the SHRM Foundation. She shared the mission of the SHRM Foundation and mentioned the various scholarships offered: annual conference, certification exams and recertification.
- Technology – Katie Augustus reminded members to register their membership profile and to connect with the chapter Linked In page.

New Business:

Kaela shared the following items:

- 2018 Executive Committee members attended the State SHRM Leadership Conference in December and came away with new ideas for chapter management. Additionally, we are implementing monthly program evaluations. Please complete the form on your table at the end of the meeting.
- Cyclone SHRM Executive Committee met on January 5th
 - Finalized the 2018 chapter budget. Additional revenue from the 2017 Iowa SHRM Conference is included in this month's financial report. A special thank you to Chelsey Aisenbrey, Julie Moss and Wanda Kellogg for their work on the conference

which entitled our chapter to proceeds. Additionally, the chapter received funds from National SHRM for each SHRM-CP and SHRM-SCP certified member.

- 2018 chapter goals were finalized and have been posted on the chapter website.
- The committee recommends paying for ISU Student Chapter National SHRM dues (\$35/person) as we partner with the chapter to ensure they return to good standing with National SHRM.
- Volunteers are needed for the 2018 State SHRM Conference which will be held in Coralville.
- The chapter is pleased to partner with Manpower once again on their Excellence in the Workplace series. Members can attend the sessions for no cost and receive continuing education credits.
- The chapter continues to partner with the ISU Alumni Association to conduct resume reviews for ISU Alumni. Deb Malsom is coordinating the initiative and seeking additional members to participate with the initiative.
- The 2018 National SHRM Conference will be held in Chicago, IL June 17-20, 2018.
 - The executive committee has agreed to offer a scholarship to attend the conference. The maximum amount of the scholarship will be \$2,500 to cover registration and hotel. Watch for an email with details and application process later today.
- We would like to continue utilizing the FUN committee, however, we need a volunteer to lead the initiative. Please visit with Kaela about interest.
- Two local opportunities to assist the profession:
 - Gilbert High School is looking for presenters for their Career Fair on March 6.
 - YSS will be holding a Teen Maze in Boone and they are looking for volunteers.

Old Business:

No items.

Business meeting adjourned.

Program:

Carly Voltz, director of strategic advancement for Iowa Jobs for America's Graduates (iJAG) and Rachel Falahpour from Iowa Workforce Development spoke about workforce readiness, current initiatives and how employers could get involved.

Closing

Meeting adjourned at 9:25a.m. The next meeting will be on March 8, 2018, at the ISU Foundation.

Respectfully submitted,
Kevin Stow
Secretary